

Application to the European Partnership Development Fund

Please refer to the **Programme Specification** for this initiative before completing this application form. If you have questions about this fund, eligible costs, the application form, or the selection process, please contact Louise Duthie, Global Partnerships Senior Administrator at L.A.Duthie@sussex.ac.uk. This form should be seen as an expression of interest to be reviewed by a panel led by the Head of Global Partnerships.

Once signed this form should be submitted by the Sussex staff member to the Global Partnerships Senior Administrator.

1.0 Application summary	
Host name, title, and Email address	
Host's institution	
Name and title of Visiting Fellow	
Visiting Fellow's home institution	
Summary of proposal (< 100 words)	
Start date (approx.) and duration <small>(Duration no more than 10 days)</small>	Activity and related accounting must be completed within the same financial year (1 Aug – 31 July)

2.0 Description of activity
<i>Please provide an overview of the activity/activities to be undertaken during and after the visit, including plans for wider community engagement activities</i>
<i>Please specify:</i> <ul style="list-style-type: none">- who would be involved,- timeframe- background, including any previous visits / communications

3.0 Supporting statement
<i>Please outline the rationale for the activity, addressing each of the review criteria:</i> <ul style="list-style-type: none">• value of activities in terms of partnership development,

- *potential for the activity to deliver its specified goals (e.g. engage researchers or enhance research quality, deliver mobility opportunities)*
- *the likelihood of the visit achieving its specified goals,*
- *the potential for the visit / activity to engage the wider university community and contribute to broader institutional partnership,*
- *the scope for further development of the institutional link once the initial funding period has ended.*

4.0 Anticipated outcomes

Please describe the anticipated outcomes from the activity. Please be as specific as possible – information in this section will be used to measure the success of the activity if the application is successful.

5.0 Acceptance of terms

The Visiting Fellow acknowledges that should they be successful in their application; they will be accepting the role of ambassador for their home institution. They will behave courteously, treat information shared as part of the scheme as confidential, abide by the rules and regulations of the host institution and abide by the laws and cultural expectations of the host country.

Signature of Visiting Fellow:

6.0 Support from home institution

Please provide a short statement of support from a member of senior management or the University Executive at the Visiting Fellow's home institution, endorsing the activities with a view to supporting the building university to university partnership

Visiting Fellow's University endorsement

Name:

Post:

Date:

Signature of Host:

Date:

Signature of Host Head of Department:

Date:

Please submit this form to

Louise Duthie, Global Partnerships Senior Administrator,
L.A.Duthie@sussex.ac.uk